

# Castlewood Townhouses Rental Application

885 Castlewood Blvd.

Charleston, SC 29414

Tele: 843-556-2030

Fax: 843-556-0488

**\$30 APPLICATION FEE** (cash or money order!)

**\*Driver's license, social security card and 2 recent paystubs (or W-2 form) must be presented.\***

Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_

SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ Age \_\_\_\_\_ Marital Status \_\_\_\_\_

Present Address \_\_\_\_\_ Apt # \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Home #: (\_\_\_\_) \_\_\_\_\_ Cell #: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

Length of residence \_\_\_\_\_ Apartment, mobile home, single family home? \_\_\_\_\_

Landlord \_\_\_\_\_ Landlords #: (\_\_\_\_) \_\_\_\_\_ Rent \$ \_\_\_\_\_

Previous Address \_\_\_\_\_ Apt# \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ How long did you live there? \_\_\_\_\_

Landlord \_\_\_\_\_ Landlords #: (\_\_\_\_) \_\_\_\_\_ Rent \$ \_\_\_\_\_

Employer \_\_\_\_\_ Position \_\_\_\_\_ Tele: (\_\_\_\_) \_\_\_\_\_

How long? \_\_\_\_\_ years \_\_\_\_\_ months Salary per month (Gross - before taxes) \$ \_\_\_\_\_

Other Income \$ \_\_\_\_\_ Explain \_\_\_\_\_

**Have you been convicted of any misdemeanors or felonies (excluding traffic violations)? Yes or No**

### \*\*\*Spouse Information Only\*\* (Roommates must fill out a separate application!)

Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_

SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ Age \_\_\_\_\_ Cell #: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

Employer \_\_\_\_\_ Position \_\_\_\_\_ Tele: (\_\_\_\_) \_\_\_\_\_

How long? \_\_\_\_\_ years \_\_\_\_\_ months Salary per month(Gross - before taxes) \$ \_\_\_\_\_

**Have you been convicted of any misdemeanors or felonies (excluding traffic violations)? Yes or No**

\*\*\*Children\*\*\* List only children that will be living here with you.

1) Name \_\_\_\_\_ Age \_\_\_\_\_ 2) Name \_\_\_\_\_ Age \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Tele: (\_\_\_\_) \_\_\_\_\_

Relationship: \_\_\_\_\_

Do you have a pet? Yes or No How many? \_\_\_\_\_ Cat or Dog . **Limit 2 pets. MUST BE AT LEAST 1 YEAR OLD.**

**\*The combined weight of animals must not exceed 60 pounds. Non Refundable Pet fee \$300. \*BREED RESTRICTIONS\***

*Applications must be completely filled out to be accepted. Inquiries will be made to verify all information necessary to process this rental application, including, but not limited to jobs, salary, previous rental history, credit reporting and criminal background. Castlewood Townhouses is a member of Appfolio, Inc.*

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Spouse's Signature Date

Were you referred by a current Castlewood resident?

\_\_\_\_\_  
Current resident's name Apt #

**APPROVED OR DENIED** Reason for denial \_\_\_\_\_ Checked public records \_\_\_\_\_ 1/18/17

# Qualifications for Approval

## Good Credit:

- **NO** past due balances
- **NO** collections
- **NO** judgements or liens
- **NO** repossessions
- **NO** writ of ejectments
- **NO** evictions filed within last 6 months
- **NO** bankruptcies
  - Unless discharged for over a year
- **NO** foreclosures
  - Unless all other credit meets requirements above

## Rental History:

- **NO** return checks
- **NO** complaints
- **NO** outstanding balances

## Income:

- Gross pay must be 3x rent

## Background:

(excludes traffic violations)

- **NO** felonies
- Misdemeanors must be 5 years old

**\*NO COSIGNERS\***

**\*\*Single applicants must make \$1,000 per month each to combine income\*\***

***\*If applicant knows that any derogatory information on credit or background check is incorrect or has been resolved, the proper documentation must be provided to verify the error\****