

# Castlewood Townhouses Rental Application

885 Castlewood Blvd. Charleston, SC 29414 Phone: 843-556-2030 email: cwtownhouses@yahoo.com

**\$30 APPLICATION FEE (cash, money order or Venmo @HaganProperties)**

**\*Driver's license, social security card and 2 recent paystubs (or W-2 form) must be presented.\***

Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_  
DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ Age \_\_\_\_ SSN \_\_\_\_-\_\_\_\_-\_\_\_\_ Marital Status \_\_\_\_\_

Email address: \_\_\_\_\_

Home: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Cell #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Present Address \_\_\_\_\_ Apt # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Length of residence \_\_\_\_\_ Apartment, mobile home, single family home? Rent \$ \_\_\_\_\_

Landlord \_\_\_\_\_ Landlords #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Previous Address \_\_\_\_\_ Apt # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

How long did you live there? \_\_\_\_\_ Rent \$ \_\_\_\_\_

Landlord \_\_\_\_\_ Landlords #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Employer \_\_\_\_\_ Position \_\_\_\_\_

Phone #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ How long? \_\_\_\_\_ years \_\_\_\_\_ months

Salary per month (Gross - *before taxes*) \$ \_\_\_\_\_

Other Income \$ \_\_\_\_\_ Explain \_\_\_\_\_

**Have you been convicted of any misdemeanors or felonies (excluding traffic violations)? Yes or No**

\*\*\*Children\*\*\* List only children that will be living here with you.

1. Name \_\_\_\_\_ DOB \_\_\_\_\_ 2. Name \_\_\_\_\_ DOB \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ phone #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Relationship: \_\_\_\_\_

**Do you have a pet? Yes or No How many? \_\_\_\_\_ Cat or Dog Limit 2**

**Pets must be 40lbs & under, full grown, and NO aggressive breeds!**

**Dog Breed:** \_\_\_\_\_

Applications must be completely filled out to be accepted. Inquiries will be made to verify all information necessary to process this rental application, including but not limited to jobs, salary, previous rental history, credit reporting and criminal background. Castlewood Townhouses is a member of Appfolio, Inc.

Signature \_\_\_\_\_ Date \_\_\_\_\_

What is your desired move in date? \_\_\_\_\_ Desired townhouse size: \_\_\_\_\_

Checked public records \_\_\_\_\_ Reason for denial \_\_\_\_\_ Manager \_\_\_\_\_

**APPROVED OR DENIED**

**TENANT OR OCCUPANT**

7/21

Were you referred by a current Castlewood resident? Name: \_\_\_\_\_ Apt# \_\_\_\_\_

# Castlewood Townhouses

## Qualifications for Approval

### Good Credit:

- **NO** past due balances
- **NO** charge offs
- **NO** collections
- **NO** judgements or liens
- **NO** repossessions
- **NO** writ of ejectments
- **NO** evictions filed within last 6 months
- **NO** bankruptcies
  - Unless discharged for over a year
- **NO** foreclosures
  - Unless all other credit meets requirements above

### Rental History:

- **NO** return checks
- **NO** complaints
- **NO** outstanding balances

### Income:

- Gross pay must be 3x rent

### Background:

(excludes traffic violations)

- **NO** felonies
- Misdemeanors must be 5 years old

### **\*NO COSIGNERS\***

If applicant knows that any derogatory information on credit or background check is incorrect or has been resolved, the proper documentation must be provided to verify the error.

### **\*PET POLICY\***

All pets must be 40 lbs and under (combined weight), limited to 2, fully grown, and a non-aggressive breed.

Pets are only allowed in Pet Designated Apartments.

A Non-Refundable \$300 Pet Fee (per apartment) is required!